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DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

April 29, 2016

COMPTROLLER'S MEMORANDUM NO. 2016-08

TO: Heads of Departments and Agencies

ATTN: Administrative or Fiscal Office

FROM: Douglas Murdock, Comptroller

SUBJECT: Audit Examination for Fiscal Year 2016

This memorandum is to give notice that the State of Hawaii's auditors for fiscal year 2016, Accuity LLP (Accuity), will begin examination procedures in connection with the annual audit of the State's accounting records and financial statements. Accuity is also the auditor for the State's Single Audit which covers federal financial assistance received and expended by departments that have elected not to have separate stand-alone audits for the fiscal year ended June 30, 2016. As in the past, the audit will include examining the State's records, transactions, and information application processing systems. They will therefore be contacting staff in the various departments and agencies for assistance as needed.

The usual cooperation and helpfulness of your staff in this audit effort will be appreciated. If you or your staff has any questions, please call Mr. Wayne Horie, Accounting System Administrator, at 586-0600.