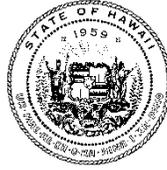


DAVID Y. IGE
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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES

P.O. BOX 119, HONOLULU, HAWAII 96810-0119

COMPTROLLER'S MEMORANDUM NO. 2016-04

TO: Heads of Departments and Agencies

ATTN: Payroll Offices

FROM: Douglas Murdock, Comptroller

SUBJECT: Statutory Dues Changes for HGEA BU 02

This memorandum is to advise all departments and agencies of the statutory dues changes for the employees in HGEA-represented bargaining unit 02, effective April 1, 2016. In accordance with Section 89-4(a), Hawaii Revised Statutes and HGEA's Statutory Dues Calculation Procedure, HGEA is requesting an adjustment of dues for their member employees or the amount equivalent to the regular dues for non-member employees in BU 02 represented by the HGEA, AFSCME and Local 152, AFL-CIO.

The change is due to change in salaries effective April 1 2016 to include the pay adjustment related to the 2% across-the-board salary increase and the 2% pay increase for the former L5 and SR NA positions and continued step movements as defined in the bargaining unit agreement.

Per HGEA, the straight-time monthly salary is defined as the employee's monthly basic rate of pay including any differential pay for compression, conversion, permanent, related shortage, retention, salary adjustment and shortage amounts received by the employee.

Effective April 1, 2016, the formula for calculating statutory dues for these employees is as follows:

- (1) For employees with regular work hours of 21 or more per week, the statutory dues are .008 times the straight-time monthly salary plus affiliation fees payments to AFSCME (\$12.90 per month).
- (2) For employees with 20 regular work hours per week, the statutory dues are .008 times the straight-time salary plus affiliation fees payments to AFSCME (\$9.60 per month).

Deduction of the new statutory dues will be made for the pay period ending April 15, 2016 and April 30, 2016 for the after-the-fact employees.

Your cooperation in transmitting this information to your staff will be appreciated.