

NEIL ABERCROMBIE
GOVERNOR



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STATE OF HAWAII
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES
P. O. BOX 119, HONOLULU, HAWAII 96810-0119

MAY 16 2012

COMPTROLLER'S MEMORANDUM NO. 2012-11

TO: Departments Heads

ATTN: Fiscal and Personnel Officers

FROM: Dean H. Seki, State Comptroller 

SUBJECT: New Employees' Retirement System (ERS) Coding Structure

Effective July 1, 2012, the Employees' Retirement System (ERS) has expanded their Group and Class Code tables to 2-digit codes.

Because the State's payroll system cannot accommodate 2-digit codes, the attached "crosswalk" tables have been developed and must be used when adding employees on your payroll change schedules (PCS). Payroll departments must convert the new ERS' 2-digit code reflected on the EPARS to the 1-digit code reflected on the "crosswalk" tables.

The 3 "crosswalk" tables are for:

- 1) Members with membership dates prior to July 1, 2012;
- 2) Members with membership dates after June 30, 2012; and
- 3) Employees not eligible for ERS membership.

Errors in coding may adversely impact an employee's future benefit. We, therefore, request that any questions on the use of the "crosswalk" tables be directed to Traci Fujita, Central Payroll Supervisor, at 586-0629 or emailed to traci.m.fujita@hawaii.gov

If there are any questions regarding the ERS Group and Class codes, please contact ERS, Martin Mori, Program Specialist at 586-1790.

Attachment

**ERS TO STATE PAYROLL SYSTEM CROSSWALK
GROUP / CLASS CODES TO RETIRE / FICA CODES
FOR MEMBERS WITH MEMBERSHIP DATES PRIOR TO JULY 1, 2012**

ERS		STATE PAYROLL		
GROUP	CLASS	RETIRE	FICA	
11	A0	1	A	
11	B0	1	B	
11	C0	1	C	
11	H0	1	H	
11	R1	1	R	
11	V0	1	V	
11	Z0	1	Z	
13	A0	1	A	
13	B0	1	B	
13	C0	1	C	
13	H0	1	H	
13	R1	1	R	
13	V0	1	V	
13	Z0	1	Z	
21	A0	2	A	
21	B0	2	B	
21	C0	2	C	
21	H0	2	H	
21	R1	2	R	
21	V0	2	V	
21	Z0	2	Z	
22	A0	2	A	
22	B0	2	B	
22	C0	2	C	
22	H0	2	H	
22	R1	2	R	
22	V0	2	V	
22	Z0	2	Z	
23	A0	2	A	
23	B0	2	B	
23	C0	2	C	
23	H0	2	H	
23	R1	2	R	
23	V0	2	V	
23	Z0	2	Z	
24	A0	2	A	
24	B0	2	B	
24	C0	2	C	
24	H0	2	H	
24	R1	2	R	
24	V0	2	V	
24	Z0	2	Z	
25	A0	2	A	
25	B0	2	B	
25	C0	2	C	
25	H0	2	H	
25	R1	2	R	
25	V0	2	V	
25	Z0	2	Z	

ERS		STATE PAYROLL		
GROUP	CLASS	RETIRE	FICA	
42	B0	4	B	
42	D0	4	D	
42	M0	4	M	
42	R2	4	R	
43	B0	4	B	
43	D0	4	D	
43	M0	4	M	
43	R2	4	R	
51	A0	5	A	
51	B0	5	B	
51	M0	5	M	
51	R1	5	R	
52	A0	5	A	
52	B0	5	B	
52	M0	5	M	
52	R1	5	R	
61	A0	6	A	
61	B0	6	B	
61	M0	6	M	
61	R1	6	R	
62	A0	6	A	
62	B0	6	B	
62	M0	6	M	
62	R1	6	R	
63	A0	6	A	
63	B0	6	B	
63	M0	6	M	
63	R1	6	R	
64	A0	6	A	
64	B0	6	B	
64	M0	6	M	
64	R1	6	R	
81	A0	8	A	
81	B0	8	B	
81	C0	8	C	
81	H0	8	H	
81	M0	8	M	
81	R2	8	R	
81	V0	8	V	
81	Z0	8	Z	
82	A0	8	A	
82	B0	8	B	
82	M0	8	M	
82	R2	8	R	

**ERS TO STATE PAYROLL SYSTEM CROSSWALK
GROUP / CLASS CODES TO RETIRE / FICA CODES
FOR MEMBERS WITH MEMBERSHIP DATES AFTER
June 30, 2012**

ERS		STATE PAYROLL	
GROUP	CLASS	RETIRE	FICA
11	A1	1	1
11	B1	1	2
11	H1	1	4
11	Z1	1	5
13	A1	1	1
13	B1	1	2
13	H1	1	4
13	Z1	1	5
21	A1	2	1
21	B1	2	2
21	H1	2	4
21	Z1	2	5
22	A1	2	1
22	B1	2	2
22	H1	2	4
22	Z1	2	5
23	A1	2	1
23	B1	2	2
23	H1	2	4
23	Z1	2	5
24	A1	2	1
24	B1	2	2
24	H1	2	4
24	Z1	2	5
25	A1	2	1
25	B1	2	2
25	H1	2	4
25	Z1	2	5

ERS		STATE PAYROLL	
GROUP	CLASS	RETIRE	FICA
42	B1	4	2
42	D1	4	3
43	B1	4	2
43	D1	4	3
52	A1	5	1
52	B1	5	2
61	A1	6	1
61	B1	6	2
62	A1	6	1
62	B1	6	2
63	A1	6	1
63	B1	6	2
64	A1	6	1
64	B1	6	2
81	A1	8	1
81	B1	8	2
81	H1	8	4
81	Z1	8	5
82	A1	8	1
82	B1	8	2

TABLE 2 OF 3

**ERS TO STATE PAYROLL SYSTEM CROSSWALK
 GROUP / CLASS CODES TO RETIRE / FICA CODES
 FOR EMPLOYEES NOT ELIGIBLE FOR ERS
 MEMBERSHIP**

ERS			State Payroll	
Group	Class		Retire	FICA
N0	E0		N	E
N0	J0		N	J
N0	K0		N	K
N0	L0		N	L
N0	N0		N	N
N0	S0		N	S
N0	T0		N	T

TABLE 3 OF 3