



**STATE OF HAWAII
OFFICE OF ELECTIONS**

802 LEHUA AVENUE
PEARL CITY, HAWAII 96782
www.hawaii.gov/elections

SCOTT T. NAGO
CHIEF ELECTION OFFICER

April 30, 2013

Ms. Charlotte Carter-Yamauchi, Acting Director
Legislative Reference Bureau
State Capitol, Room 446
Honolulu, Hawaii 96813

Dear Ms. Carter-Yamauchi:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011. Also enclosed are the letters of transmittal to the Senate President and Speaker of the House.

Very truly yours,

A handwritten signature in black ink, appearing to read "S. Nago".

SCOTT T. NAGO
Chief Election Officer

OE-054-13
STN:AHS:cr

Enclosure



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SCOTT T. NAGO
CHIEF ELECTION OFFICER

April 30, 2013

The Honorable Joseph M. Souki, Speaker
and the Members of the House of Representatives
Twenty-Seventh State Legislature
State Capitol, Room 431
Honolulu, Hawaii 96813

Dear Speaker Souki and Members of the House of Representatives:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011.

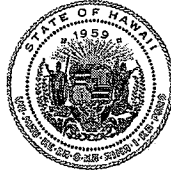
Very truly yours,

A handwritten signature in black ink, appearing to be "S. Nago", written over a horizontal line.

SCOTT T. NAGO
Chief Election Officer

OE-053-13
STN:AHS:cr

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SCOTT T. NAGO
CHIEF ELECTION OFFICER

April 30, 2013

The Honorable Donna Mercado Kim, President
and the Members of the Senate
Twenty-Seventh State Legislature
State Capitol, Room 409
Honolulu, Hawaii 96813

Dear President Kim and Members of the Senate:

For your information and consideration, I am transmitting two (2) copies of the Report to the Legislature in accordance with Section 31 of Act 164, Session Laws of Hawaii 2011.

Very truly yours,

SCOTT T. NAGO
Chief Election Officer

OE-052-13
STN:AHS:cr

Enclosure

Report to the Twenty-Seventh State Legislature
2013 Regular Session

Relating to Office of Election Budget Provisions

As Required by
Act 164, Session Laws of Hawaii 2011

April 30, 2013

Section 31 of Act 164, Session Laws of Hawaii 2011, provides that the Office of Elections will submit quarterly reports concerning (1) vacancies; (2) travel and overtime expenditures; (3) milestones, accomplishments and activities of the Chief Election Officer; and (4) an updated planning timeline for the 2012 Elections. The following is a report of the Office of Elections for the time period of January 1, 2013 through March 31, 2013.

(1) *An updated list of vacant positions, noting current recruitment status.*

The following positions were vacant at the end of the last quarter.

POSITION NUMBER	TITLE
100362E	Section Head (BOPS)
101158E	Section Head (ESS)
101162E	Section Head (CCOPS)
101889E	Information Communication Systems Analyst
105766E	Election Logistics Worker

The Ballot Operations Section Head position is currently going through the civil service conversion process. Upon conversion of the position, civil service recruitment will occur. While the position is being converted a staff member has been temporarily assigned to the position.

The Election Support Services Section Head has been filled. The civil service recruitment was primarily conducted during the last quarter, resulting in the ability to fill the position during the early part of this quarter.

The Counting Center Operations Section Head position is currently out for recruitment. An internal vacancy announcement has been issued for interested civil service employees. Assuming no candidates are found, the Department of Human Resources Development will issue a statewide announcement for additional applicants. While the position is out for recruitment, a staff member has been performing the duties of the position.

The Information Communications Systems Analyst position is currently out for recruitment. We expect to fill this position in the near future.

The Election Logistics Worker position is currently out for recruitment. We expect to fill this position in the near future.

(2) A detail of travel and overtime expenditures of the quarter, including justification or reason for expenditure.

The Elections Commission held meetings on Oahu during the last quarter. As such, travel expenditures were made for neighbor island members to attend the meeting. Additionally, the Elections Commission as part of their investigation flew a former Chief Election Officer to Oahu from the County of Hawaii to interview him. Finally, an election specialist, whose focus is disability access, flew to Maui to provide voter outreach to the disabled.

Attached hereto as Exhibit A is true and correct copy of a Microsoft Excel spreadsheet reflecting in detail the travel expenditures posted to the state financial accounting and management information system (FAMIS) during the last fiscal quarter.

No overtime was accrued by staff during this quarter.

(3) A detailed listing of milestones, accomplishments, and activities of the chief election officer and each section occurring during the quarter.

Chief Election Officer. The Chief Election Officer testified on a variety of bills to the Legislature relating on a variety of matters relating to elections. Additionally, meetings with the Elections Commission were held to discuss the ballot shortages that occurred during the General Election. Finally, the Chief Election Officer worked with the City to see if it would be willing to enter into a memorandum of agreement to work with the Office of Elections on ensuring the online voter registration system required by Act 225, SLH 2012 would be in place by the 2016 Primary Election. This was necessary as the City and County of Honolulu manages the state driver license and state identification card databases on behalf of the Department of Transportation, in addition to the voter registration database. Unfortunately, the City has other commitments which do not permit them to work on developing the online voter registration system. As such, the Office of Elections is exploring developing a separate system housed with the State that would communicate with the City's databases.

Ballot Operations Section. This section has been in a period of transition following the difficulties it faced during the General Election. A staff member has been temporarily assigned as section head, while the section head position goes through the civil service conversion process and the recruitment process. In the interim, the section's standard operating procedures have been revised and updated, including those related to the ordering of ballots.

Computer Services Section. This section continued its support of all the information and technology needs of the Office of Elections. Additionally, the section has provided technical support to the Department of the Attorney General, as it relates to the reapportionment litigation, given that the section previously supported the Reapportionment Commission during the development of its reapportionment plans.

Counting Center Operations Section. The Chief Election Officer, who previously held the position of counting center operations section head, has assigned a staff member the duties of operating the section. The section has proceeded to revise and update all of its standard operating procedures.

Election Support Services Section. This section continued to receive, process, and report all financial transactions and activities of the Office of Elections to the Department of Accounting and General Services to which it is attached for administrative purposes. The section has revised and updated all of its standard operating procedures.

Precinct Operations Section. The section is currently coordinating with the counties to revise precinct procedures for precinct officials in addition to making determinations as to whether any precincts should be closed and new ones opened based on input gathered from members of the Legislature and the general public.

Voter Services Section. This section was focused on voter outreach in regards to registering voters and providing voter education. This includes the young voter registration project which it coordinates with the Department of Education. The section also revised and updated all of its standard operating procedures.

(4) Updated planning timeline for the 2012 elections, including justification of any changes from the previously reported timeline.

There were no changes to the previously submitted planning timeline for the 2012 Elections that were just completed.

Qtrly Rpt - Jan-Mar 2013

3rd Qtr - Jan-Mar	Object Code	Contract POF	Vendor	DESCRIPTION	SWW	Check Number	Payment Date	Pcard Period
				COMMISSION MEMBERS:				
	12/24/12	B	Hawaiian Airlines	TW 1/11/13 LIH-HNL-LIH to attend Elections Commission Mtg. in HNL; Manston		pcard	12/26/12	12/23/12-12/29/12
	12/24/12	B	Hawaiian Airlines	TW 1/11/13 LIH-HNL-LIH to attend Elections Commission Mtg. in HNL; Berg		pcard	12/26/12	12/23/12-12/29/12
	12/24/12	B	Hawaiian Airlines	TW 1/11/13 OGG-HNL-OGG to attend Elections Commission Mtg. in HNL; Orikasa		pcard	12/26/12	12/23/12-12/29/12
	12/24/12	B	Hawaiian Airlines	TW 1/11/13 LIH-HNL-LIH to attend Elections Commission Mtg. in HNL; King		pcard	12/26/12	12/23/12-12/29/12
	01/03/13	B	Patricia Berg	10.00 Parking Reim: 12/18/12	7734SE63	G0064442	01/24/13	
	01/03/13	B	Patricia Berg	27.75 Mileage Reim: 12/18/12	7734SE63	G0064442	01/24/13	
	01/03/13	B	Hawaiian Airlines	168.20 TW 1/11/13 OGG-HNL-OGG to attend Elections Commission Mtg. in HNL; Marshalf		pcard	01/09/13	1/6/13-1/12/13
	01/03/13	B	Hawaiian Airlines	171.20 TW 1/11/13 KOA-HNL-KOA to attend Elections Commission Mtg. in HNL; Kikaoa		pcard	01/11/13	1/6/13-1/12/13
	01/12/13	B	Hawaiian Airlines	162.20 TW 2/5/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; C. King		pcard	01/14/13	1/13/13-1/19/13
	01/16/13	B	Hawaiian Airlines	186.20 TW 1/25/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; W. Marston		pcard	01/18/13	1/13/13-1/19/13
	01/16/13	B	Hawaiian Airlines	186.20 TW 1/25/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; P. Berg		pcard	01/18/13	1/13/13-1/19/13
	01/16/13	B	Hawaiian Airlines	255.20 TW 1/25/13 OGG-HNL-OGG to attend Elections Commission Meeting in HNL; W. Orikasa		pcard	01/18/13	1/13/13-1/19/13
	01/22/13	B	Hawaiian Airlines	181.20 TW 1/25/13 OGG-HNL-OGG to attend Elections Commission Meeting in HNL; T. Marshall		pcard	01/24/13	12/01/13-12/8/13
	02/12/13	B	William Marston	66.60 Mileage Reim: 1/12/13 and 12/16	77379E09	G0074378	02/27/13	
	02/12/13	B	Patricia Berg	76.50 Mileage and Parking Reim: 1/11 and 1/25	77379E09	G0074379	02/27/13	
	02/13/13	B	Hawaiian Airlines	265.20 TW 3/22/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; C. King		pcard	02/15/13	2/10/13-2/16/13
	02/13/13	B	Hawaiian Airlines	274.20 TW 3/22/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; W. Marston		pcard	02/15/13	2/10/13-2/16/13
	02/13/13	B	Hawaiian Airlines	274.20 TW 3/22/13 LIH-HNL-LIH to attend Elections Commission Meeting in HNL; P. Berg		pcard	02/15/13	2/10/13-2/16/13
	02/13/13	B	Hawaiian Airlines	192.25 Reservations booked in error; cancelled-Cof Code: AWOIAD		pcard	02/15/13	2/10/13-2/16/13
	02/13/13	B	Hawaiian Airlines	192.25 TW 3/22/13 ITO-HNL-ITO attend Elections Commission Meeting in HNL; V. Viera		pcard	02/15/13	2/10/13-2/16/13
	02/12/13	B	Hawaiian Airlines	191.21 TW 3/22/13 OGG-HNL-OGG to attend Elections Commission Meeting in HNL; Orikasa		pcard	02/15/13	2/10/13-2/16/13
	03/11/13	B	Hawaiian Airlines	214.25 TW 3/22/13 KOA-HNL-KOA to attend Elections Commission Meeting in HNL; C. Kikaoa		pcard	03/13/13	3/10/13-3/16/13
	3/11/13	B	Carol Kikaoa	10.00 Parking Reim: 12/18/12	77385E25	G0079551	03/18/13	
	03/11/13	B	Carol Kikaoa	21.65 Mileage Reim: 12/18/12	77385E25	G0079551	03/18/13	
	03/14/13	B	Hawaiian Airlines	(265.20) Refund due to Elections Commission Meeting Cancelled on 3/22/13; C. King		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(274.20) Refund due to Elections Commission Meeting Cancelled on 3/22/13; W. Marston		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(274.20) Refund due to Elections Commission Meeting Cancelled on 3/22/13; P. Berg		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(192.25) Refund due to Elections Commission Meeting Cancelled on 3/22/13; V. Viera		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(192.21) Refund due to Elections Commission Meeting Cancelled on 3/22/13; W. Orikasa		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(214.25) Refund due to Elections Commission Meeting Cancelled on 3/22/13; X. Marshall		pcard	03/18/13	3/17/13-3/23/13
	03/14/13	B	Hawaiian Airlines	(214.25) Refund due to Elections Commission Meeting Cancelled on 3/22/13; C. Kikaoa		pcard	03/18/13	3/17/13-3/23/13
				2497.94				
	02/13/13	B	OF STAFF:					
	02/13/13	B	Derek Saldana	157.50 Per diem on 1/16/12 to assist with Kona District General Election	77378E08	G0072686	02/21/13	
	01/18/13	B	Greg Branco	157.50 Per diem on 1/16/12 to assist with Kona District General Election	77378E08	G0072687	02/21/13	
	01/22/13	B	Daniel T. Tomita	142.20 TW 2/7/13 HNL-OGG-HNL for voter outreach at fair for disabled; A. Akamine	77361E80	G0065343	01/24/13	1/20/13-1/26/13
	03/11/13	B	Hawaiian Airlines	20.00 Retro per item: 02/07/13		pcard	03/18/13	
	03/11/13	B	Anthony Akamine	25.75 Taxi Reim: 02/07/13	77396E26	G0079553	03/18/13	
	03/11/13	B	Anthony Akamine	231.09 Reimbursement for excess lodging for Saldana/Tomita/Branco	77355E75	G0065342	01/31/13	
	01/24/13	B	Loi Tomczyk	36.95 Mileage Reim: 1/12/10, 1/16/10 and 1/19/10	77370E89	G0066346	01/31/13	
	01/24/13	B	Artia Manning	96.57 Mileage Reim for 7/14, 7/21 and 7/29	77391E21	G0077192	03/08/13	
	03/04/13	B	William A. Troutman	40.98 Parking Reim: 1/15-1/17/12	77343E53	G0064443	01/24/13	
	03/21/13	B	Wayne S. L. Lee-ICSD Emp	564.98 TW 5/15/13 HNL-PDX-HNL to meet with Secretary of State for online voting system along with County Employees; A. Tenn		pcard	3/25/2013	3/24/13-3/30/13