

STATE OF HAWAII  
DEPARTMENT OF ACCOUNTING AND GENERAL SERVICES  
HONOLULU, HAWAII

March 18, 1977

MEMORANDUM - 1977-15

TO: Heads of Departments and Agencies  
FROM: Hideo Murakami, Comptroller  
SUBJECT: Requests to Establish New Appropriation Symbols

Effective immediately, all departments and agencies, when requesting the establishment of new appropriation symbols, must indicate whether any payroll costs will be charged to the new appropriations. Adherence to this requirement will assist in avoiding rejections in the computer-based statewide payroll system caused by valid appropriation symbols not being promptly established in the system.

We also request that the departments and agencies indicate any special treatment of fringe benefits assessments that differ from the regular assessments.

Your cooperation will be appreciated. Any questions on the above procedures should be referred to Mr. Richard Yamada of our Accounting Division at 548-7470.

  
HIDEO MURAKAMI  
Comptroller