



FOR OFFICE USE ONLY
Reg. No. _____
Date _____

**STATE OF HAWAII  
CAMPAIGN SPENDING COMMISSION**

235 S. Beretania Street, Room 300  
Honolulu, Hawaii 96813  
Phone: (808) 586-0285/Fax: (808) 586-0288  
www.hawaii.gov/campaign

**CANDIDATE COMMITTEE ELECTRONIC FILING FORM**

Candidate Committee Name: \_\_\_\_\_

Each candidate committee must electronically register with the Campaign Spending Commission (“Commission”) **within 10 days of whichever occurs first:**

1. The date the candidate files nomination papers for office; or
2. The date the candidate or candidate committee receives contributions or makes or incurs expenditures of more than \$100 in the aggregate during the applicable election period.

In order to register, the committee must submit this form to the Commission. A user name and password for the Administrator (typically the committee’s treasurer) and User will be sent to the email address you provide on this form. The committee will enter the Administrator’s user name and password to login to the Candidate Filing System and complete the registration process by electronically filing an organizational report online. Once registered, a candidate committee must file periodic campaign disclosure reports online according to an applicable reporting schedule.

**By signing this form, the candidate and treasurer acknowledges and certifies that the information on all reports electronically filed online are true, complete, and accurate.** See, HRS §§11-321(c)(1), 11-331(a), and 11-340(a). This form also represents written acceptance of appointment for the chairperson and treasurer pursuant to HRS §11-321(c)(1). If a new chairperson or treasurer is appointed, the committee must:

1. Submit a new Electronic Filing Form to the Commission signed by the candidate and the newly appointed chairperson and/or treasurer; and
2. Electronically file an amended organizational report online with the current contact information of the newly appointed chairperson and/or treasurer **within 10 days of the change.**

**IMPORTANT**

A candidate committee whose aggregate contributions and aggregate expenditures for the election period total \$1,000 or less is only required to electronically file a Final Election Period Report covering January 1 of the election year through the day of the General Election and all subsequent reports thereafter until the committee’s registration is approved for termination. If your committee intends to stay within the \$1,000 threshold for the election period, please check this box **by June 30 of an election year.**

**WARNING**

**If your candidate committee exceeds the \$1,000 threshold at any time during the applicable two-year or four-year election period, the committee must file the next required periodic report disclosing all activity from the beginning of the election year as well as all subsequent reports until the committee terminates their registration with the Commission.**

_____ Candidate’s Signature	_____ Date	_____ Office Sought	_____ District	_____ County
_____ Print Candidate’s Name		_____ Treasurer’s Email Address		
_____ Chairperson’s Signature	_____ Date	_____ Treasurer’s Signature	_____ Date	
_____ Print Chairperson’s Name		_____ Print Treasurer’s Name	_____ Phone #	
<input type="checkbox"/> Check box if newly appointed Chairperson		<input type="checkbox"/> Check box if newly appointed Treasurer		